



Established 1961

“AS NEEDED” Prescription Medication

Milwaukee Montessori School personnel may administer prescription medications to students under conditions established by the School. School personnel will not administer any over-the-counter medications. This authorization must be completed, signed and on file before any medication will be given. A separate ‘Authorization to Administer Prescription Medication’ form must be on file for each medication. **All conditions must be met before the child may attend school, and this information must be included in MyBackPack. ONE FORM FOR EACH MEDICATION IS REQUIRED.**

If the physician has noted on the ‘Authorization to Administer Prescription Medication’ form that a medication is to be administered ‘as needed’, this form must be completed for each instance. Parents are able to complete this form as long as the pediatrician has completed the Authorization to Administer Prescription Medication and noted ‘as needed’, and all required information is provided.

To be completed by parent/guardian each time the medication is to be administered to the student:

Childs’s Name: _____ Class: _____

Parent/guardian’s Name: _____

Parent/Guardian’s Signature

Date

Will the medication be kept at school or will the parent bring it to school when needed? → Please circle one.

- If brought back and forth to school as needed, clearly labeled medications are to be brought to the office that morning with this completed form.

Will the medication be taken home each night? Yes / No → Please circle one.

- If the medication is to be taken home each night, parent is to pick it up at the front desk and return it the next morning as needed.

Day(s) to administer the medication:

After the above instructions have been fulfilled, the remaining medication will be left at the office for parent pick up, along with a copy of the medication administration log.

